

# Memorandum

To: See circulation below

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## CCTV - FOLLOW UP

A review of CCTV was undertaken at Sacred Heart Language College as part of the 2010/11 Internal Audit annual plan, which has been developed from a risk assessment and consultation process. A report was issued on 28 November 2011 detailing the findings of the review and the agreed action to address the 8 recommendations made.

A follow up was undertaken to establish if the action agreed to address the recommendations made had been implemented.

It was established that the action agreed to address 7 of the 8 recommendations has been fully implemented and evidence was obtained to support this. It was identified that the remaining agreed action is planned for implementation This relates to staff who have operational or specific responsibilities for the CCTV system receiving training as the policy is awaiting approval.

The report issued on the 28 November 2011 was a **red** report with 23% of expected controls operating effectively, 27% substantially operating, 15% partially in place with a further 35% not operating.

Follow up has established that it is now a **green** report with 96% of the controls operating (it has been assumed that the controls that were originally operating are still operating effectively during follow up and these have not been re-tested).

The level of implementation made to date is acceptable

Risk Ranking	Implemented	Part Implemented / In Progress	Planned	Not Implemented / Planned
H	2			
M	3			
L	2		1	

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## Internal Audit